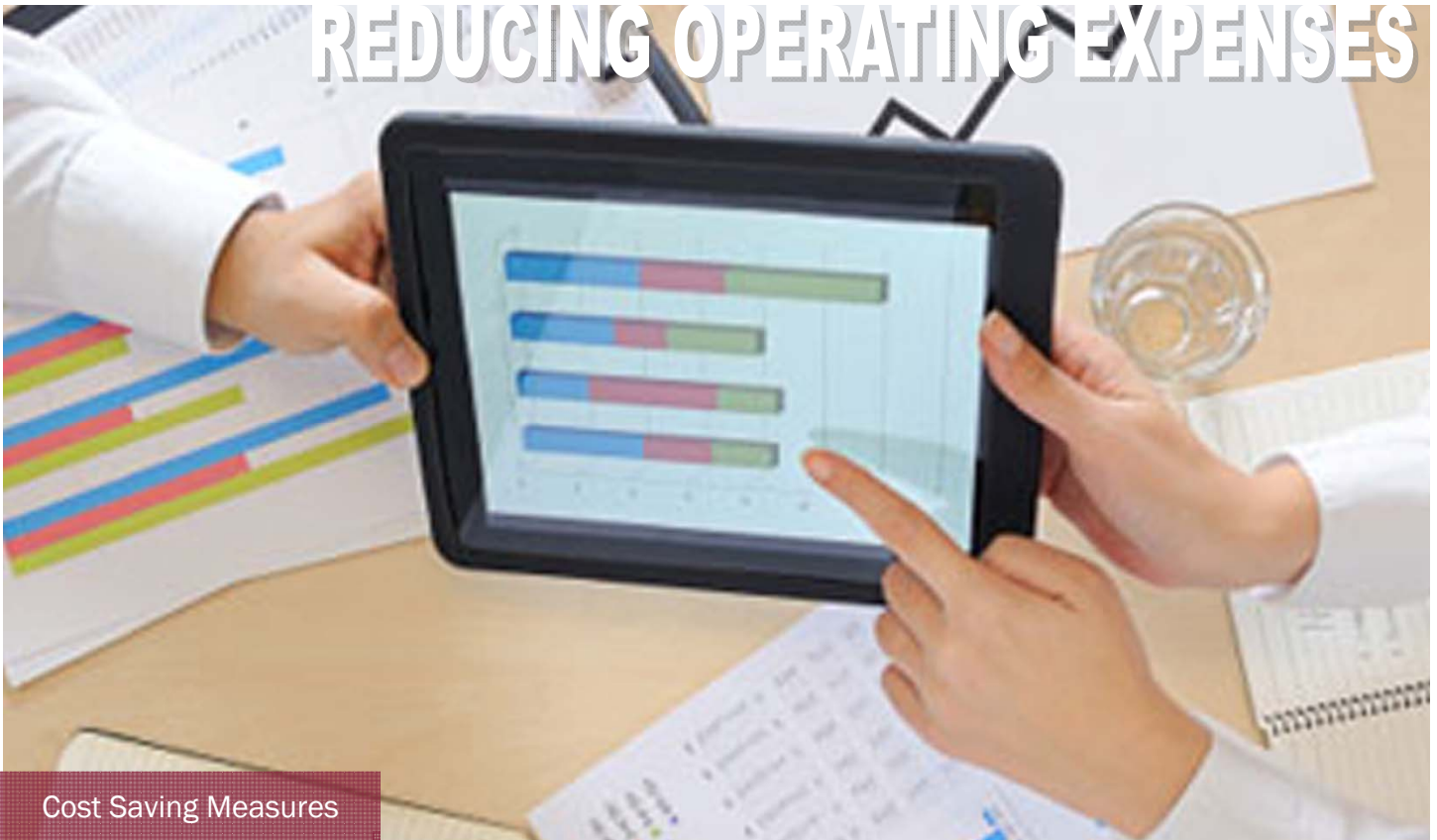


REDUCING OPERATING EXPENSES



Cost Saving Measures

Opportunity/Challenge

Hokanson Companies was engaged to perform third facility management services for a 64,000 square foot medical office building in the Indianapolis area.

Solution

The management turnover occurred in January 2013 and we inherited a budget from the existing management company. Some, but not all contracts had been entered into by the previous manager.

Results

Through a series of cost saving measures, Hokanson Companies recommended a \$1.50 per square foot reduction to operating expenses in September 2013, saving the owners and tenants in excess of 10%. The building management system settings were reset by the HCI staff to mirror the best practices in the industry.

Hokanson Companies implemented its OnCite™ work order system to process all of the client's service requests and the response time to resolve issues was reduced significantly by Hokanson maintenance personnel. Through management of hospital personnel providing exterior services and use of our roving maintenance staff, we were successful in increasing levels of service while simultaneously reducing costs.

OnCite™ Property Management Software uniquely addresses both strategic and tactical corporate real estate needs, and is the most comprehensive, flexible and collaborative property management software solution available today.

Work Order # 066-WO-0101
Sub Status: Dispatched

Required Field Value included in Work Order details sent to threshold devices

Request Information | **WFO Line Items** | **Purchase Orders** | **Completion Info** | **Notifications** | **Performance** | **Business** | **Attachments & Receipts**

Request Information

WFO Type	Tenant Request
Project	0 - Select Project
Property	College Park North
Requester Name	Owner Midwest
Requester Email	
Requester Phone	
Requester Address	
Requester City	
Requester State	
Requester Zip	
Requester Location	3855 Veterans Ct

Request Description and Comments

Entry Type: Other
Priority: 2
Other WFO #:
Estimated Hours:
Description of Request: Window vaulted needs to be scheduled to clean our office building. They are very dirty. Thank
Type of Request: Cleaning - Cleaning - Housekeeping
Performance Standard - time to complete:
Created By:
Last Modified:
Add Comment

No documents found

Person to Contact	Assigned By	Entered the WFO	Assigned To	Supervisor	Other Contacts
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sample screen shot of Work Order for Tenant's Maintenance Request

